



311 South 7th Street • Delavan, WI 53115 • (262)728-8637 • Fax (262)728-5566 • www.kaco.com

Return Materials Authorization

Return Materials Authorization Form - <i>Must be filled in completely</i>			
Customer Name		E-mail:	Date:
Shipping Address		Phone#:	Fax#:
Contact Name		City:	St/ZIP:
Component SN:	KACO Computer SN:		
Description of Return Materials:			
Description of Problem - <i>please be specific:</i>			
Requested action:	Repair <input type="checkbox"/> Replacement <input type="checkbox"/> Credit <input type="checkbox"/>	RMA#: R	Issued by:
Other information/instructions:			
Action taken by KACO :			
			Date:

Instructions for completion: Fill form out completely and fax to **KACO**, you will be advised of the RMA number by e-mail or fax. No PO Box in addresses. Each item must have a separate RMA form & number. Issued RMA number is authorization for **KACO** to inspect and test merchandise. All returned merchandise will be inspected and tested after which it will be repaired, replaced or credit issued at **KACO**'s discretion. Customer is responsible for a packaging and shipping cost. RMA number must appear on the outside of the packaging.